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Headteacher Miss Lynn Black



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Dear Parent/Carer

To further support learners using Microsoft Teams & Office 365 whilst they are learning at home. I will be delivering a number of Level Up: Learning at Home sessions this week. For S4 to S6 on Wed 17th Feb and for S1 to S3 on Thu 18th Feb.

During these sessions I will share some tips and tricks that will ensure learners get the most out of Microsoft Teams & Office 365.

Each session will last approximately 30mins, there will be a selection of different sessions targeted at the users of different devices. It is recommended that learners attend the session for the device that they use most.

- 1pm – Chromebook Users
- 1.40pm – Tablet & SmartPhone Users
- 2.20pm – Desktop & Laptop User

To sign up learners should complete the form below using their Microsoft Glow Login. Once they have completed the form, they will be added to a new Level Up: Learning Team where they will be able to participate in the appropriate session.

Level Up: Learning at Home Registration Form - <https://tiny.one/levelUp>

Should you have any questions please do not hesitate to get in contact.

Yours faithfully

Eoin Neil
Teacher of Computing Science
Digital Literacy Coordinator